



# PAPAKURA CITY FC

EST. 1959

## Papakura City FC Fees Policies

### Payments

- Payment is required at the point of registration by credit / debit card
- If you can't pay online at the time of registrations due to financial reasons please contact the club Treasurer ([treasurer@papakuracityfc.org.nz](mailto:treasurer@papakuracityfc.org.nz)) or Secretary ([admin@papakuracityfc.org.nz](mailto:admin@papakuracityfc.org.nz)) or to arrange a payment plan. Weekly payments are required and should be started straight away. No payments prior to team allocation will result in the player not being allocated to a team.
- If you wish to pay via Bank Transfer PRIOR to registration please contact the club Secretary on [admin@papakuracityfc.org.nz](mailto:admin@papakuracityfc.org.nz) to provide an invoice number.

### Senior Fees Policy 2024 Season:

- Payment of fees in full is required before taking the field UNLESS a payment plan has been set up with the Treasurer.
- Any payments that are missed or if the arrangement is not completed, the player will be stood down from any further games until the arrangement is brought up to date or paid in full. No Exceptions.

### Senior Fines Policy 2024 Season:

- All fines must be paid /disputed within 7 days of the Invoice being issued by the Club.
- If the fine is not paid after 7 days, an administration fee of \$5.00 or 10%, whichever is highest, will be issued.
- If the fine is still outstanding after 7 days of the original invoice being issued by the club, the player will be stood down until the total amount owing is paid in full.
- If the Original Fine is still outstanding after 90 days from the club issuing the invoice, then the club will start the debt collection process with Baycorp.
- If a team plays a player that has been stood down for unpaid fines, the club will default that game with the Federation

## Family Discount

Family Discount applies to 3 or more players from the same household. The discount applies to the gross fee amount due for the family. Note this applies just to the standard season fee, and not to any other fees such as skills centres, aspirational team fees and holiday programmes.

Family discount does not apply to the Aspirational fees however a discount will be applied based on the gross family fee amount due as if the youth player(s) were playing in a community team i.e Family has parent fee (\$280) and 2 x youth players in aspirational teams (2 x standard youth fee \$185 = \$370) total family amount due would be \$650 less 10% = \$585

## Withdrawal of Registered Players - Refunds

The Club recognises that, in normal circumstances, all players who register (or are registered by someone else) to play with the Club each season have done so in good faith and with the intention of playing for the club for the duration of the season.

Players who register, pay a club fee and subsequently withdraw (with advice to the Club Secretary or Treasurer in writing) will normally be entitled to a standard refund according to the following schedule:

The Club will accept written (including emailed) requests for a full, or partial refund of fees paid (less administration fees and subject to time limitations as noted below) in the following circumstances:

- Where an incorrect fee amount has been paid initially;
- Where a player sustains a long-term injury (medical certificate may be required) and cannot train or play for a period exceeding 7 weeks;
- Where a player becomes ill for an extended period of time (medical certificate may be required);
- Where a player moves to reside permanently in another New Zealand Football Federation area, or overseas;
- Where a player(s) is unable to be placed in a team due to insufficient registrations being received for a suitable team;
- Any other circumstances which the Club Board may accept from time to time.

Refunds of season fees will normally be limited to the following:

- Refund requests received in writing before **31st March** in the year of payment – 100% of the season fee paid *less an administration fee of \$30.00*.
- Refund requests received in writing **after the published registration closing date but before the first game of the season** – 70% of the season fee paid *less an administration fee of \$30.00*
- Refund requests received in writing **after the start of the season and before 31st July** in the year of payment – 40% of the season fee paid *less an administration fee of \$30.00*
- Refund requests received after 31st July will normally be declined.

The Club reserves the right to retain any refund of fees until a player has returned all Club property and settled all outstanding amounts for fines and/or other debts owed.

At the end of each season players with outstanding fees / fines or gear will be red-flagged in Comet and will not be released for transfer to another club until the amount owing or an amount decided by the treasurer is paid in full.

### **Withdrawal from Skills Centre or Holiday Programme**

- Refund requests received in writing to club administration **before the first day of the programme** – 100% of the discounted subscription paid *less an administration fee of \$30.00*.
- Refund requests received part way through the programme will be considered on a pro-rata basis.
- Refund requests received after the programme has finished will normally be declined unless proof of non-attendance can be provided.

### **Cancellation of Skills Centre or Holiday Programme sessions**

- In the case of 1 session being cancelled a make-up session will be added onto the end of the planned dates, no refunds will be issued.
- In the case of more than 1 session being cancelled with no possibility of make-up sessions refunds will be considered on a pro-rata basis.